

# Godmanchester Community Education Trust

## Trust Members Meeting



10<sup>th</sup> June 2016

### Action

#### Minutes

1. **Attending:** Phil Mackay; Eleanor Deem; Paul Askew; Irana Richards; Sarah Conboy; Rod Warsap (Executive Headteacher). Clerk: Sarah Spira
2. **Apologies: None**
3. **Declaration of Interests:** Forms to be completed by Sarah Conboy. No new declarations **SC**
4. **Minutes from last meeting** on 10<sup>th</sup> December 2015 were confirmed and agreed.
5. **Matters Arising:**

Paul Askew has an outstanding action re school performance data – Paul will be presenting to the Royal Statistical Society in September on Making Performance Data Make Sense – and will present also to the BoD when the presentation is ready. **PA**

The annual accounts review flagged the need for a risk register for the Trust – this is now in place with assistance from Alex Martin and will be evolved and expanded by the BoD – PM to send Trust members a copy **PM**
6. **Approval of new members of the Trust** – Sarah Conboy was proposed as a new member of the trust – all present voted in favour and the appointment confirmed.
7. **Approval of Sarah Conboy as Chairperson of the Trust** – all voted in favour and the appointment was confirmed.
8. **Approval of Members of Board of Directors:** Rob Bridge, Charlotte Oldwood, and Gagan Gulati were all proposed as new members of the BoD – all present confirmed their support for the appointments. **BoD**

Phil Mackay will confirm to the BoD. The BoD will review their numbers over the next year and report to the Trust.
9. **Report from the Board of Directors:**

Excellent progress has been made over the past 6 months in the formation of the Multi Academy Trust. Most of the work to date has fallen to RW, ED & PM. The People & Policies committee has been formed and is progressing.

The leadership relationship has been restructured so that the Head of School can focus on Teaching & Learning.

The production of new staff terms and conditions will be the next step, focussed on modernising and moving away from the green & burgundy book formats to offer more benefit and flexibility. Any changes will be fully costed and applied to budgets.

PA endorsed the direct correlation between improved staff morale and successful pupil outcomes. Huntingdonshire is the fastest growing part of the country so incentives to attract and retain good staff are important. RW also confirmed the proposal to encourage the development of trainee staff from within. Success of the new T&Cs for new staff and existing staff will provide a measure by which to judge the effectiveness of the BoD – report from BoD to be added as an agenda item for next Trust meeting. **PM**

Finance & Audit committee will start with the new members.

Risk Register has been created and will be developed/expanded.

Both schools and the trust have new branding, logo and website. The GCA has new signage planned for July.

Godmanchester Bridge Academy – LGB is in place. The BoD is considering the nursery provision and whether to provide in-house or third party management. SC discussed the direct link between good pre-school provision to strong EYFS & KS1 attainment. The temporary school is opening in September starting with 7 students and increasing through the year, 27 children predicted by the end of the year by the Local Authority. Finance – a large amount of work has been completed on the funding agreement, particularly by ED. Initial funding has been received EFA funding plan is

expected in the next few weeks. A provisional budget is being drafted and will be proposed to the BoD.

The admissions policy has been agreed and provides a useful model for both schools.

Godmanchester Community Academy – significant work has taken place to improve the resources and environment of the school. The swimming pool lease is due for renewal in June 2017 and is being negotiated. Anne Fisher’s learning reviews are ongoing and providing results. SC would like to see a headline report on the work from Anne, BoD will report once they have sufficient data – item to be added to the next Trust meeting agenda.

**PM**

Secondary school provision – BoD has recognised a need/appetite for a secondary school provision following a meeting with the local MP and report from PM, and is enquiring about possible funding/resources for further investigation. SC recommended discussing with the Town Council as they are creating a neighbourhood development plan and could assist with potential sites.

**10. BoD Minutes:** SS to circulate minutes of BoD meetings to the Trust once they have been approved & will circulate minutes of meetings held to date.

**SS**

**11. AOB** – A secure area has been added to the Trust website for document storage and file sharing, SS will circulate instructions for access to the Trust.

**SS**

Members of the trust should have pictures and a small biography on the website, SS will arrange photos in September.

**SS**

SS to circulate contact list of Trust members

**SS**

**12. Next meeting** – 9<sup>th</sup> December 2016, 9am at Godmanchester Community Academy